



# Evangel Christian Academy

Elementary Campus-2511 N. Logan Ave, Colorado Springs, CO 80907 / (719)634-7024

## AUTHORIZATION FOR BACKGROUND AND DMV CHECK

Dear Parents and Guardians of ECA Elementary Students:

For the safety and security of our students and staff, as well as mandatory insurance requirements, anyone that volunteers in a classroom or in the school when a teacher is not present or volunteers to transport ECA students in a personal vehicle for any school activity will need a background and/or DMV check completed.

### VOLUNTEER ONLY (CLASSROOM, SERVE HOT LUNCH, ETC)

- Complete the Authorization for Background Check (**front of form only**)

### VOLUNTEER TO TRANSPORT STUDENTS TO VARIOUS SCHOOL ACTIVITIES (FIELD TRIPS, SERVICE PROJECTS, ETC)

- Complete the Authorization for Background and DMV check (**front and back of form**)
- Provide a copy of your driver's license
- Provide a copy of car registration (for each car you would transport students)
- Provide a copy of auto insurance card

The Authorization form is attached for your convenience or can be picked up in the office. All information must be complete and on file in the office **before** we can have you volunteer in any capacity at the elementary. If you have already had a background check done in the past with ECA, you **DO NOT** need to have another one. If you are unsure, please contact the elementary office at 719-634-7024 and we can see if there is one on file.

Blessings,

*Natalie Jagers*

Natalie Jagers  
Elementary Principal

Evangel Christian Academy

Please note: If at any time during the school year there are any changes to your vehicle registration or insurance, they must be reported and updated to the elementary office.



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Please read, fill-in and sign this form in the space provided below. Your written authorization is necessary for completion of the employment, contracting, or volunteering process.

I, \_\_\_\_\_, hereby authorize Evangel Christian Academy to investigate my background, driving record and qualifications for purposes of evaluating whether I am qualified for the position for which I am pursuing. I understand that Evangel Christian Academy will utilize an outside firm or firms to assist in checking such information, and I specifically authorize such an investigation by information services and outside entities of Evangel Christian Academy's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and application for coaching/volunteering will not be processed further.

For Which Organization Will You Be Working?	Circle any that apply:	ECA Elem.	ECA Sec.
	V7	ECA Collegium	ECA Activities/Athletics
	Other		

Printed Full Name (First, Middle, Last) \_\_\_\_\_

Date of Birth (MM/DD/YYYY) \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Current Street Address

\_\_\_\_\_

City, State, Zip Code

\_\_\_\_\_

In which states have you lived in the past 5 years:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been charged or ever suspected of a criminal offense? ( )Yes ( )No *\*If yes, explain on reverse side*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete the form on the reverse side if you also plan on driving for school field trips or any other activities**



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## AUTHORIZATION FOR BACKGROUND AND DMV CHECK

**A copy of your driver's license, vehicle registration, and current insurance card MUST accompany this form before a DMV report can submitted.**

<u>DESCRIPTION</u>	<u>DRIVER INFORMATION</u>
County of Residence	
Driver's License Number	
State of Issue	
Commercial Driver's License	( )Yes ( )No
Years of Experience with Vehicle to be driven	
Restrictions (If yes, please list)	( )Yes ( )No <i>Restrictions:</i>
Number of Minor Violations in Last 5 Yrs.	<i>List Below</i>
*Number of Major Violations in Last 5 Yrs.	<i>List Below</i>
Number of Not At-Fault Accidents in Last 5 Yrs.	<i>List Below</i>
Number of At-Fault Accidents in Last 5 Yrs.	<i>List Below</i>
Driver's Personal Insurance Company	
For Which Organization Will You Driving	<i>Circle any that apply:</i> ECA Elem. ECA Sec. ECA Collegium ECA Activities/Athletics Village Seven Presbyterian Church Other
Volunteer, Regular or Substitute Driver	

\*A major moving violation includes (not all inclusive): reckless driving, speed excess, driving under the influence, fleeing the scene of an accident.

Please list below:

- any changes to your driving record in the last year
- any minor and major violation and accidents in the last 5 years
- any criminal offense you have been charged or suspected

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