

Evangelical Christian Academy Board of Directors
“Distinctly Christian-Effectively Classical”

BOARD MEETING

January 13, 2015

7PM Library

Opened at 7:05 PM

Board Members Present: Chris Bunker, Denny Carew, Chad DeKam, Leonard Faimon, Tresa Flanegin, Susan Foth, John McKeever, Randy Thompson, Dean Watts

Ex-Officio Member Present: Jim Johnson, Superintendent

Excused Absences:

I. Opening

Devotional – John, we water and plant, but God causes the growth; ultimate growth = faith and love from the hope of the gospel; may ECA be distinguished by the love of Christ and for others

A. Mission Statement:

ECA exists to partner with parents and their church to educate, equip, and empower students to pursue their purpose in Christ.

B. Approve Minutes (Dec) – **MSC**

C. Correspondence – None

D. Approval of Agenda – **add** IV.B. Events - Board Attendance – **MSC**

II. Reports

A. Superintendent (see attached)

1. Purchase Ford 25-passenger shuttle van by end of January; sell bus and Honda minivan within 30-90 days - **MSC**

B. Finance—Dec Financials

C. Marketing / Communications – Report received (Chris)

D. Education – no report; committee still in formation (Leonard)

E. Collegium – committee meeting scheduled for January 15 (John)

F. Finance – no additional report (Dean)

G. Strategic Planning – ongoing research; no committee meeting yet (Randy)

III. Old Business

A. Plaques presented to Sandy Geving for fulfilling Board terms, presentation to Dave Kliewer remaining

B. Incorporate Proposed By-Law changes – review and assimilation commenced (Susan)

1. **Denny** to research past duties of **Personnel Committee** to facilitate discussion regarding ongoing need and/or possible restructuring
- C.** Dash board Items – **delegated** to Committees
- D.** Short and Long Term Items from the Planning Meeting – **delegated** to Committee Chairs to take relevant items from list, own them, and follow up with action plan

IV. New Business

- A.** Auditor’s Report
- B.** Events – Board Attendance

Date	Time	Event	Location
January 20	7 pm	Parents’ Meeting	Elementary
January 22	7 pm	Parents’ Meeting	Secondary
January 27	6:30 pm	Open House	Secondary
January 29	6:30 pm	Open House	Elementary

V. Adjournment – 9:30pm

Calendar:

Board Meetings	Devotional
February 11	Susan
March 11	Leonard
April 8	Chris

Respectfully Submitted,

Susan Foth

SUPERINTENDENT REPORT FOLLOWS

ECA Superintendent's Report January 13, 2014 – Jim Johnson

Enrollment (Comparison Charts)

Dec. 2014 - Evangelical Christian Academy			
Grade	Enrolled	Male	Female
01	20	5	15
02	19	8	11
03	10	7	3
04	21	9	12
05	16	8	8
06	25	14	11
07	21	11	10
08	17	10	7
09	25	18	7
10	30	11	19
11	29	10	19
12	23	16	7
2DPK	3	1	2
3DK	7	3	4
3DPK	19	11	8
5DK	7	3	4
Total	292	145	147

Jan. 2015 - Evangelical Christian Academy			
Grade	Enrolled	Male	Female
01	19	5	14
02	18	7	11
03	9	6	3
04	21	9	12
05	15	7	8
06	24	13	11
07	21	11	10
08	17	10	7
09	27	18	9
10	30	11	19
11	29	10	19
12	23	16	7
2DPK	4	2	2
3DK	7	3	4
3DPK	16	9	7
5DK	7	3	4
Total	287	140	147

NOTE: These numbers will likely change after Second Semester grades are posted and RenWeb is updated. I am currently planning on a net decrease of 10 students since the beginning of the school year, impacting the remaining budget by approximately \$25,000.

Report Categories:

- o Reenrollment
 - o All-Parent Information Meetings will be held on 1/20 and 1/22.
 - o You should have received a reminder notification yesterday, complete with agenda, etc.
 - o Julia Morin, Graduate of ECA and Colorado School of Mines will be interviewed.
 - o Early enrollment ends February 27th
 - o Referral incentive is \$500 per new student/referring family through February 27th.
 - o Tuition Assistance should be approved by February 27th. Parents Challenge suggested!
 - o Class sizes (1-6 should be solidified by February 27th.
- o Student Recruitment/Marketing
 - o I have been working with the Marketing/Communications committee to facilitate several improvements including: Facebook presence, Facebook ads, a Blog on the ECA Website Homepage.
 - o National School Choice Week Ad initiative – Preparations continue to be made for this January initiative. Radio ad space has already been secured. Open houses will occur at each campus: January 27th at the Secondary Campus, January 29th at the Elementary Campus from 6:30 to 7:30 p.m.
 - o Radio Ads are being created for KBIQ – 102.7 to run during the latter part of January. I plan to move forward with the ½ price tuition ad through the KBIQ website on certain select classroom seats. I will work with Chris Bunker on the scope and breadth of that project.
 - o I participated in a television interview this morning about school delays which should air with this evening's news on Channel 5 (NBC).
- o Fundraising
 - o Donations received in December were about \$5,000 greater than last year. This still leaves us running shy of our projection year-to-date. We may want to redouble our efforts to raise that money and/or modify expectations. I'd be interested in the Board's desires on this.
- o Accreditation
 - o ACCS has received our Accreditation application and initial fees. Joseph Friedly (our accreditation head) and Patch Blakey (ACCS Executive Director) have been in communication in these early stages. Two things are important at this stage: 1. ECA should have some administrators and faculty members participate on accreditation teams for other ACCS schools in order to become familiar with the process. 2. We may need to review and modify the rigor of our Latin program from grades 5 through 8.
- o Collegium
 - o Transition continues – I plan to join John McKeever and the remainder of the Collegium committee in order to assure a smooth transition during this second semester.
- o Parent Survey of Teachers

- The surveys results were given to each principal to be interpreted with each teacher. At present, we have no teachers who need any extraordinary improvement. However, all comments will be considered relative to even the smallest potential improvement.
- Facilities
 - No action taken this past month.
- Transportation
 - I have been working with Denny, Dean, and the V7PC tour group representatives about the procurement of a 25 passenger airport-type shuttle. We identified a unit that is quite satisfactory and we have place a down-payment hold on that vehicle. We hope to finalize the agreement with the dealer by the end of this month. V7 is willing to give ECA \$11,000 toward the project (for usage yet to be solidified). ECA will need to find about \$7,500 in order to take possession. I am working on the agreement and the financing.

Policies Pending Votes and Other Recommendations:

- None recommended this month.

Prayer Requests:

- That God would have His hand of protection and guidance on ECA.
- For students and teachers to finish the school year in a strong and God-honoring way.
- For God's blessings on each student at ECA now and into the future!

Respectfully submitted,

Jim Johnson