

EVANGELICAL CHRISTIAN ACADEMY BOARD of DIRECTORS

“Distinctly Christian – Effectively Classical”

BOARD MEETING

October 14, 2014

Library

Board Members Present: Denny Carew, John McKeever, Tresa Flanegin, Chris Bunker, Leonard Faimon, Susan Foth, Randy Thompson, Dean Watts, Chad DeKam

Ex-Officio Member Present: Jim Johnson, Superintendent

I. Opening

- A. Devotion & Prayer – Tresa on Stewardship, trustworthy handling of material and spiritual wealth
- B. Mission Statement – Denny Carew
- C. Minutes (September 9) – MSC
- D. Correspondence – Nothing new
- E. Approval of Agenda – MSC

II. Reports

- A. Superintendent (attached) – MSC discounted marketing initiative
- B. Committee Reports / Finance Report
 - 1. Finance – Dean Watts provided historical perspective and update of present state
 - a) September Financial Statements
 - b) FY 14 /15 Budget discussion
 - 2. Personnel / Education – No report

III. Old Business

- A. “Delinquent Account Policy” (Susan) – MSC
- B. Correspondence from August 12
 - 1. Denny and Jim to send thank you to Karen Bisset for Board service – **Completed**
 - 2. Plaques ordered and to be presented to EJ Nusbaum, Sandy Geving and Dave Kliewer for fulfilling Board terms
 - 3. August memo from Mindy Sutton re: Christmas program – Follow up assigned to School Administrators for resolution and then report back to Board – **Completed**
- C. Dash board items
 - 1. Where do we want the school to be in 5 years?
 - 2. What areas need to be improved?
 - 3. What would the components of an improvement plan look like?
 - 4. Ideas from Jim:
 - a) Qualitative
 - (1) Student growth in purpose in Christ

- (2) Bona-fide classical, Christian instruction
- (3) Accreditation
- (4) High quality facilities
- (5) Professional development for teachers
- b) Quantitative
 - (1) Increase number of students
 - (2) Improve financial position
 - (3) Solid percent of graduates committed to Christ
 - (4) Students / graduates active in church
 - (5) Advanced-degreed / certified teachers
- D. Village Seven Report – Joint meeting with V7 and ECA Board to be scheduled in December

IV. New Business

- A. Planning Day Discussion (Denny)

V. Adjournment – 9:05pm

ECA exists to partner with parents and their church to educate, equip, and empower students to pursue their purpose in Christ.

Calendar

- Board Meetings: 11/11 (tentative based on productivity during Annual Planning Day), 12/9...
- Annual Planning Day 11/1 – 8:30 to 4:00

Respectfully Submitted,

Susan Foth

SUPERINTENDENT REPORT FOLLOWS

**ECA Superintendent's Report
October 10, 2014 – Jim Johnson**

Current Year Enrollment

ECA			
Grade	Enrolled	Male	Female
01	20	5	15
02	18	7	11
03	10	7	3
04	20	8	12
05	16	8	8
06	24	14	10
07	20	10	10
08	16	9	7
09	24	17	7
10	31	12	19
11	29	10	19
12	23	16	7
2DPK	4	2	2
3DK	7	3	4
3DPK	19	11	8
5DK	7	3	4
Total	288	142	146

Enrollment for October stands at 288. This is down 4 students since the beginning of the school year. As far as we can tell, one departure was “for convenience”, one was primarily “financial”, and two were primarily “behavioral releases/bullying” originated by ECA.

Report Categories:

- o Fiscal Management – {Reports to come under separate cover}
 - o Line of Credit (Liquidity Ratio – Peer Quartile Report)
 - o Cash Flow Update
 - o Budget Update
 - Items for further cuts
- o Student Recruitment/Marketing
 - o Pastor’s luncheon – October 17th – ECA elementary and secondary choirs to perform before 200 Colorado Springs pastors through KBIQ at the Pinery at the Hill. ECA will also have a booth before the pastors manned by Michelle Poli, ECA Admissions Director.
 - o November Ad initiative – We will run two weeks of radio advertising on KBIQ to focus upon additional enrollment in K, 3rd, 5th, 7th, 8th, and 9th grades. Pricing arrangements will be simplified to a 6 month flat rate pricing plan as follows: \$350 for K, \$450 for elementary, and \$500 for secondary. We plan to go forward with this pricing unless otherwise advised by the board. These flat rates are comparable to about 10% off a normal discounted rate.
 - o National School Choice Week Ad initiative – Preparations continue to be made for this January initiative. Radio ad space has already been secured.

- o Fundraising
 - o Statements – Fundraising statements were sent to all ECA families. We are currently slightly behind in meeting our overall fundraising objectives.
 - o 2nd Mile Money initiative communications went out – 3 meetings to promote this program will be held during the week of October 20. Special thanks to Tresa Flanegin for the idea and follow-up to enhance this opportunity for fundraising.
 - o LECAF Update –
 - Annual Appeal – Will occur in late October. A cooperative letter between ECA and LECAF
 - LECAF Call for Board Nominees – Their board has several openings. There would be merit for several ECA board members and/or committed ECA parents to be involved on the LECAF board.
 - Communication Plan between ECA and LECAF – Dr. Robert Spees has opened the door to hear from the ECA Board regarding any particular requests. I would like to embellish this point during our meeting.
- o Accreditation
 - o Joseph Friedly is leading the staff through preparations for the Spring, 2016 ACCS Accreditation Walk-through. The current staff effort is focused upon the “refreshment of course scope, sequence and educational plans (unit/lesson)” with an emphasis on the specific inclusion of “Classical/Christian methodologies” in use.
 - Policies will need review and refreshment
 - Board approved 5 year strategic plan for school improvement will be needed.
- o Collegium
 - o Transition continues – I am working closely with John and Linda McKeever and Beth Saks on the logistical items relative to this transition. I feel as if the progress is methodical and good. We appear to be on track for a complete transition prior to January 1, 2015.
- o Communications
 - o Secondary Teacher Assignments – Ongoing random inspections of these assignments on RenWeb continue to yield positive results.
- o Facilities
 - o Kitchen renovation at secondary – Thanks to the Faimons and Bunkers, the ECA secondary kitchen has received a facelift (mechanically and aesthetically) over the past month. Appliances were repaired, deep cleaning was performed, cabinet hardware was replaced, and more! We are very thankful for this generous donation of supplies and manpower!
 - o Secondary Security Upgrade – No progress has been made in this area. However, it would be suggested that the magnetic door system (similar to that at the elementary campus) be investigated.
- o Transportation
 - o Energy efficient decisions relative to use of vans/bus – a variety of differing sized vehicles is used to fulfill the schools commitment to transport students around on the shuttle system and for athletics.
 - o Discussions are ongoing with Village Seven Presbyterian Church and other groups regarding the cost of usage of our vehicle resources.
 - o Donor fixing Van#2 – A former ECA board member (who owns a “transportation-dependent” business) is attempting to restoring Van #2. We are thankful for the attempt!

- o Personnel Management (2 times per month)
 - o Professional Development – Elementary – *Seven Laws of Teaching* by John Milton Gregory
 - o Professional Development – Secondary Humanities teachers – *Liberal Arts Tradition* by Clark/Jain
 - o Professional Development – Secondary Math/Science teachers – How to Solve It – by George Polya

- o Board Items
 - o Delinquency Policy Revision (Document will be provided for vote)
 - o Bylaws Policy Revision Format (Did Delinquency Policy give us precedence?)

- o Volunteers
 - o Consider the need to have a clearing house for utilizing the Lord's gifted people (in and out of ECA) for skilled and non-skilled needs to be met at the school.

Policies Pending Votes and Other Recommended Policies:

- Board Vote requested on Revised Delinquent Payment Policy Section Replacement

Prayer Requests:

- Thanksgiving for the Lord's resource provision for ECA
- Thanksgiving for a Classical Christian educational approach that dovetails with the Lord's desires.
- Prayer for teacher's patience and classroom management as classrooms are quite full.
- Prayer for the partnership between teachers and parents.
- Prayer for a good spirit of cooperation between internal organizations.
- Prayer for students that they will grasp each subject and relate what is learned to the Lord's purposes.

Respectfully submitted,

Jim Johnson