

# ELEMENTARY STUDENT LIFE

## Chapel

- Chapel is held weekly for the spiritual benefit of students, faculty, staff, and administration. Although not formal worship services, Chapel is a time to come together as a covenant community in order to focus on God's holiness and faithfulness and to worship God with all reverence and honor through our Mediator, Jesus Christ.
- Students, local speakers, Pastors, and faculty members are featured in these services which are open to parents and other guests. Parents and other guests are encouraged to attend Chapel and worship God with the student body and staff and are welcome to sit at the back of the chapel.
- Behavior during Chapel should reflect a worshipful demeanor, and students are expected to be attentive.

## Computer Use and Internet Access

- ECA is committed to the goal of having classroom computers and computer facilities used in a responsible, efficient, ethical, and legal manner to advance educational goals. All users must acknowledge their understanding of the general policy as a condition of using any school computer.
- Access is a privilege, not a right. Access entails responsibility. Computer technology is provided for limited educational purposes and to conduct research. Access to computer technology is given to users who agree to act in a considerate and responsible manner, just as they would be expected to act in any school environment.

Please read carefully and discuss thoroughly with your child the policies and responsibilities of his/her grade level. Parental permission is required for all student users.

Below are the Rules and Responsibilities for the Elementary Campus.

### RULES AND RESPONSIBILITES FOR ELEMENTARY GRADES K – 2

1. I will use the computer for school work and to learn.
2. I will be careful with all hardware and software that I use.
3. If I do not know how to use any or part of the computer system, I will ask for help.
4. I understand these rules and promise to follow them. If I do not follow these rules, I know that I may have my computer privileges restricted or taken away.

### RULES AND RESPONSIBILITES FOR ELEMENTARY GRADES 3 – 6

1. I will respect all laws concerning privacy (opening anyone else's files), piracy (violating site licenses), plagiarism (using another's work, words or pictures without attribution), copyright, and viruses (any methods of corrupting existing files or systems).
2. I will use computer only for approved educational purposes.
3. I will respect the privacy of other users and of myself by not giving out any personal information about my family, other students, or myself.
4. I will not share my password with other students.
5. I will never harm or destroy computers or harm or destroy the work of another person on our school computer system.

6. I will tell the teacher right away if I accidentally come across any information that makes me feel uncomfortable.
7. I understand that adults will monitor and review the use of computers by students.
8. I understand that not following the rules will mean a loss of my computer privileges.

A Computer Use and Internet Policy Contract must be signed and on file with the school office before your student will be allowed to use any ECA computer.

## Daily Schedules

- Pre-Kindergarten 8:30am – 11:30am
- -Lunch Bunch 8:30am – 1:00pm
- -Kid Kapers 8:30am – 3:00pm
- 3 Full Day Kindergarten, T,W,F 8:30am – 3:00pm
- 5 Full Day Kindergarten - Sixth 8:30am – 3:00pm

## Electronic Devices

Students are not to bring laser pointers, radios, calculators, electronic games, iPods, computers, tablets, or any wearable electronic equipment on school property without permission from a teacher or Administrator. Exceptions: 1. Bus students are allowed to use electronic devices on the bus only. This equipment must be stored in backpacks and not used when on campus. 2. Allowed with permission from a teacher **ONLY** if used for classroom reading activities.

## Field Trips

Any off-campus event requiring student travel to the event is considered a field trip. Unless otherwise stated, field trips and class activities are planned for the entire class/group, and participation of all students is expected. ECA standardized dress code is in effect for field trips unless otherwise stated. Students must turn in the written parental permission for each field trip taken during the school year.

Younger students or siblings should not be brought on field trips unless otherwise stated. Also, siblings are not to be taken out of school to accompany parents or older siblings on field trips.

## Lost and Found

The office maintains a space for lost and found items. Articles may be claimed before school, during the day, or immediately after school. Unclaimed items will be given to a charitable organization or discarded at the end of each month.

## Lunch and Breaks

Students will:

- have 15 – 30 minutes each day for lunch.
- bring their lunches.
- not bring **red or purple** drinks because they stain the carpets if spilled.
- daily be able to purchase milk, juice, and ice cream.
- be able to purchase milk cards in office.
- be able to purchase lollipops on Fridays for 60 cents.

- be able to purchase hot lunch through [www.myhotlunchbox.com](http://www.myhotlunchbox.com).
- remain seated at their tables or desks while eating.
- respect and obey the lunchtime supervisor whether a staff member or a parent volunteer.
- not throw food or be rowdy.

## Personal Property

Elementary students are not to bring toys, pets, games, cards, or electronic devices on school property without permission from the teacher or administrator.

\*Bus students are allowed to use electronic devices on the bus only. This equipment must be stored in backpacks and not used when on campus.

ECA will not be liable for damage or loss of personal property brought to school.

Students are not to bring any of the following items into any school building or onto school property under any circumstances: knives, weapons of any kind, obscene or suggestive literature or material, alcohol, tobacco, or any drugs. **Any student in possession of these items is considered in violation of the standards of ECA, and students are subject to appropriate disciplinary action.**

## Telephone Use

During school hours, students may make emergency phone calls from the office telephones.