

# ELEMENTARY STUDENT ARRIVAL AND DISMISSAL

To ensure the safety of our students, we have put into place a “NO PHONE ZONE”. When drivers are on their phones, they can easily be distracted. For that reason, we are asking that when you are dropping off in the morning or picking up in the carpool line, you stay OFF of all electronic devices.

## Arrival

### Pre-Kindergarten and Kindergarten Arrival

Pre-Kindergarten and Kindergarten students are to arrive at school by 8:25am and can be dropped off no earlier than 8:10am, and go to the sectioned-off part of the big playground by the old church offices. Parents are encouraged to walk their children to the gate. No student is allowed on the playground prior to staff's arrival. Please park on Logan Avenue, not Paseo Road. Please do not block our neighbors' driveways. **Do not park in front of or drive through the driveway leading to the Pre-K modulars during drop-off.**

### Grades 1 Through 6

Students in grades 1 – 6 are to arrive at school between 8:10am and 8:25am and should be dropped off at the "big gate" of the large playground along Paseo Road (see Traffic Patterns). Do not leave your car unattended on Paseo Road. Adult supervision and safety patrols will be on the big playground by 8:10am. No student is allowed on the playground prior to staff's arrival at 8:10am. After students are dropped off, they are to stay on the playground. Please do not block our neighbors' driveways or use the driveway in front of the modular as a “cut through”.

## Blue Flag

On inclement weather days or in the event of extreme temperatures, there will be a blue flag on the flagpole in front of the main school building. On blue flag days, Pre-Kindergarten students should go directly to their classroom. All other students are to go to the gym where a teacher will be on duty at 8:10am. Students are to wait in the gym for their teacher or until dismissed to their classrooms.

## Changes for Carpool and/or Shuttle

If afternoon pick-up arrangements need to be changed for your child/ren, please call the elementary office at 634-7034 no later than **2:30pm** to insure the change can be communicated to your child's teacher, the carpool or bus line teachers, and your child/ren.

## Dismissal

Students are picked up from the back of the school no later than 3:15pm. Pre-Kindergarten students are picked up from their respective buildings. (See Traffic Patterns) Supervision will be provided at school until 3:30pm.

For the safety of the students and to maximize teaching time, you have two options to pick-up your child/ren if they are not riding the shuttle:

1. You may pick-up your child/ren using the carpool line.
2. You may park your vehicle and wait at the south gate of the small playground behind the main building and your child will be released by their teacher.

## Traffic Patterns

### Normal Weather Drop Off

- Grades 1 – 6: dropped off and go to the big playground (on Paseo).
- Pre-K & K: dropped off at the big gate to the sectioned-off part of the big playground by old church building. Or they can be walked to the small gate.
- For our students' safety, please do not drive in the main parking lot or between the Pre-K modulars.

### Normal Weather Pick Up

- Grades K – 6: picked up behind the main building in the alleyway. (Students will be lined up on the small playground.)
- Grades Pre-K: picked up by their classroom.

### Inclement Weather Drop Off

(A **blue flag** will be on the flag pole.)

- Students in grades K – 6 will go to the gym in the main building. Parents will drop children off at the SW corner of the main building and continue driving so as not to impede the flow of traffic. **Do not drive into the main (front) parking lot.**
- Pre-K students go directly to their classroom.

### Inclement Weather Pick Up

(A **blue flag** will be on the flag pole.)

- Grades K – 6: picked up behind the main building in the alleyway (students wait in the classrooms on 2nd level).
- Grades Pre-K: picked up by their classrooms.

