

TUITION AND ADDITIONAL FEES

Tuition Policy

ECA strives to provide a high quality, yet affordable, Christian and classical education. Because the majority of ECA income is from tuition, abiding by the tuition policies is crucial to keep our school strong. The ECA Board of Directors annually approves the Tuition and Fee Schedule.

Tuition Payments

- Tuition is to be paid annually, semi-annually, or in 10, 11, or 12 monthly installments.
- Monthly tuition payments are due on the 5th or 20th of each month. Payments not received by the due date are past due. A late notice will be sent and a \$30 late fee added to the outstanding balance.
- A small FACTS administration fee will be added to the total tuition, unless payment is made annually or semi-annually.
- If paid annually, the entire tuition amount is due by July 1. A \$30 late fee will be added to the outstanding balance if payment is not received by July 10.
- If paid semi-annually, half of the tuition is due July 1, and the remaining half is due December 1. A \$30 late fee will be added to the outstanding balance if payment is not received by July 10 and December 10.
- If paid in ten monthly installments, the monthly payments are due on the 5th or 20th of each month, beginning in July and ending in April. For an 11-month schedule, payments are July through May. For a 12-month schedule, payments are July through June.
- Student fees will be billed directly from the ECA Business Office on a monthly basis.

Delinquent Tuition

- With the FACTS Tuition Management Services system, parents may choose the due date and method for tuition payment. Tuition payments are due on the selected date each month.
- An account is past due if the payment is not received within ten days after the selected date. A \$30 late fee will automatically be added to the account.
- If the account is not paid in full or arrangements made for payment and the student attends classes, the student may be removed from classes and the parents contacted to pick up the student from school.
- No student records, except for shot records/medical forms, will be released until payment has been made in full for all outstanding charges.